

# CAMP THREE FALLS

## 2017 SUMMER CAMP RESERVATION FORM

### Webelos Resident Camp and Boy Scout Summer Camp

*(Please use one form per reservation and FILL IN ALL BOXES).*

**Unit Basics:**  
 Council: \_\_\_\_\_  
 District: \_\_\_\_\_  
 Pack: \_\_\_\_\_  
 Troop: \_\_\_\_\_  
 Other: \_\_\_\_\_

**Reservation Information:**  
 Webelos Resident Camp  Boy Scout Summer Camp   
 Session (week) dates: \_\_\_\_\_  
 Number attending: Scouts \_\_\_\_\_ Adults \_\_\_\_ (Male) \_\_\_\_ (Female)  
 Unit Insurance Company (not agent): \_\_\_\_\_  
 Insurance Policy Number: \_\_\_\_\_

**Deposit:** Until February 28, 2017 the deposit is **\$350 per unit** to hold the reservation. **Beginning March 1, 2017** a deposit of 50% of the camp fees for both Youth and Adults is required.

- ✦ The Unit Deposit of \$350 or a per capita deposit for each of \_\_\_\_\_ boys and \_\_\_\_\_ adults totaling \$\_\_\_\_\_ is enclosed.
- ✦ I understand that this deposit is non-refundable for any reason. (initial) \_\_\_\_\_
- ✦ I am authorized to place this reservation for this unit. We will share cancellation and refund policies with all parents.

**Signature of person completing this form :** \_\_\_\_\_ **Date** \_\_\_\_\_

**IMPORTANT NOTE:** Please provide contact information for a leader who will be attending camp, so that we can contact that person regarding camp schedules and activities.

**Unit Leader:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: (H) (\_\_\_\_\_) (W) (\_\_\_\_\_) \_\_\_\_\_  
**Email:** \_\_\_\_\_  
 Unit Position: \_\_\_\_\_

**Secondary Contact Person: (Required)**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: (H) (\_\_\_\_\_) (W) (\_\_\_\_\_) \_\_\_\_\_  
**Email:** \_\_\_\_\_  
 Unit Position: \_\_\_\_\_

**Reservation Details:**  
**Special needs:** Is there a special need to consider? \_\_\_\_ No \_\_\_\_ Yes  
 (Camp directors will do their best to meet special needs such as minor menu changes for dietary requirements or diabetic and food allergies or other special considerations for disabled persons when a **Special Needs Form is to be submitted at least four weeks before arrival** giving details of the need.)  
**Campsite preference (if any):** First preference: \_\_\_\_\_ Second preference: \_\_\_\_\_ Wilderness Site:   
 (Unit preference for campsites (in date of reservation order) will be considered along with other factors. Preferences are **NOT** guarantees of site assignment.)  
**Site sharing:** To share a campsite with another unit, please note the other unit number here: \_\_\_\_\_  
**Arrival:** Boy Scout Check-in is on Sunday afternoon. Units traveling long distances and those with religious conflicts may arrive for check-in Saturday evening at 6pm or on Monday by 7am. Units are responsible for their own meals prior to Sunday evening dinner.  
 Arrival day (check) :  Opening day as scheduled  Saturday at 6pm  Monday at 7am

**Payment Details:**  
 Please bill my credit card Number: \_\_\_\_\_ Amount: \$ \_\_\_\_\_  
 Visa MasterCard Amex Discover *(circle one)* Expire date: \_\_\_\_ / \_\_\_\_  
 Signature of Cardholder \_\_\_\_\_  
 Printed name of cardholder \_\_\_\_\_  
 Please accept the enclosed check in the amount of \$ \_\_\_\_\_

**Office Use:**  
 Received Date \_\_\_\_\_  
 Reservation No. \_\_\_\_\_  
 Deposit paid \$ \_\_\_\_\_  
 Receipt # \_\_\_\_\_  
 Clerk \_\_\_\_\_

## CAMP THREE FALLS

# Summer Camp Dates & 2017 Fees

<b>Youth Fees</b>			
Event	Dates	On-Time Payment <i>(Due by April 30<sup>th</sup>)</i>	Early-Bird <i>(Paid in full by March 31<sup>st</sup>)</i>
<b>2017 Webelos Resident Camp</b>	Session 1: June 25 - 28	<b>Before Dec 31, 2016</b> \$205.00	<b>Before Dec 31, 2016</b> \$195.00
	Session 2: June 28 - July 1	After Jan 1, 2017 \$215.00	After Jan 1, 2017 \$205.00
	Session 3: July 5 - July 8		
<b>2017 Boy Scout Summer Camp</b>	Week 1: July 9 - 15	<b>In-Council Scouts</b> <b>Before Dec 31, 2016</b> \$385.00 <sup>(1)</sup>	<b>In-Council Scouts</b> <b>Before Dec 31, 2016</b> \$375.00 <sup>(1)</sup>
	Week 2: July 16 - 22	After Jan 1, 2017 \$405.00 <sup>(1)</sup>	After Jan 1, 2017 \$395.00 <sup>(1)</sup>
	Week 3: July 23 - 29	<b>Out-of-Council Scouts</b> <b>Before Dec 31, 2016</b> \$405.00 <sup>(1)</sup>	<b>Out-of-Council Scouts</b> <b>Before Dec 31, 2016</b> \$395.00 <sup>(1)</sup>
		After Jan 1, 2017 \$425.00 <sup>(1)</sup>	After Jan 1, 2017 \$415.00 <sup>(1)</sup>
(1) For Boy Scouts: \$10 Per Boy Discount for choosing a Wilderness Site (One Available)			

**Campership funds may be available for Registered Ventura County Council Scouts who are attending a Ventura County Council camp. Campership applications must be submitted for approval no later than March 31, 2017.**

Additional optional-activity fees may apply at camp for certain activities (such as Rifle fees, Merit Badge Fees, craft kits, etc.). These optional-activity fees are described in the Camp Leader Guides and are payable onsite at the Camp Trading Post. **Welding and Trek fees, however, must be paid in advance by the unit at the Council Trading Post in Camarillo by June 15, 2017 to maintain the Scout's reservation on the class roster.**

<b>Adult Fees</b>			
<b>2017 Webelos Resident Camp</b>	<b>One free adult for every multiple of EIGHT or more boys:</b>		<b>Before Dec 31, 2016</b> \$120.00 each additional adult or \$45 Per Night After Jan 1, 2017 \$130.00 each additional adult or \$45 Per Night
	8+ boys = 1 free adult 16+ boys = 2 free adults 24+ boys = 3 free adults	32+ boys = 4 free adults 40+ boys = 5 free adults	
<b>2017 Boy Scout Summer Camp</b>	<b>One free adult for every multiple of TEN or more boys:</b>		<b>Before Dec 31, 2016</b> \$230.00 each additional adult or \$45 Per Night After Jan 1, 2017 \$250.00 each additional adult or \$45 Per Night
	10+ boys = 1 free adult 20+ boys = 2 free adults 30+ boys = 3 free adults	40+ = 4 free adults 50+ = 5 free adults	
<p>Guest and adult meals may be pro-rated at \$7.00 per breakfast, \$8.00 per lunch, and \$10.00 per dinner when adults or guests are at camp during the day. <b>If an adult stays overnight or a portion of the week, but not the full week, the fee is \$45 per day. Fee includes meals and program.</b> Adult meal fees may be paid upon arrival at camp.</p>			

## 2017 Summer Camp Fee Questions

### Making a Reservation:

To reserve space at camp, make a placeholder non-refundable deposit of \$350 per unit. After February 28<sup>th</sup> the deposit is 50% of the camp fee per boy and adult in accordance with the payment schedule. Deposits are credited to balance owed.

### Payment Schedule:

Camp fee payments occur in three steps:

1. A deposit of \$350 per unit is paid to secure a reservation (until February 28<sup>th</sup>).
2. An additional deposit of **50% of the camp fee per boy and adult is due on or before March 1<sup>st</sup>** to continue to hold the reservation.
3. If taking advantage of the **Early Bird** discount, the balance is due by March 31<sup>st</sup>. If not taking advantage of the Early Bird discount, the balance is due by April 30<sup>th</sup>.

**All additional registrations after March 31<sup>st</sup> will pay the on-time payment price per individual.**

### Making Changes to a Reservation:

Please keep us informed of changes in your planned attendance. Make changes to your reservation in writing and include the unit number, reservation number, changes requested, name of person requesting the change and phone number. We'll make the change and contact that person if there are questions. It is necessary to have this in writing to serve you more efficiently and to ensure that your reservation is correct.

### Replacing Dropped Scouts:

When Scouts cannot attend, leaders are encouraged to find replacement Scouts in their unit to prevent loss of fees paid.

### Refund Policy:

Planning and purchasing for camp happens long before camp begins and is based on the expected number of campers. Consequently, refunds are made on a staggered schedule:

- **Cancellations on or before April 30<sup>th</sup>:** No refunds are issued for individual Scout or adult cancellations. If you reduce the number of people in your group, fees already paid will be

applied to the balance your unit owes. If the entire unit reservation is cancelled, you forfeit the \$350 per Unit deposit. The balance of fees will be refunded. *Refunds may take up to 90 days to process.*

- **Cancellations between April 30<sup>th</sup> and four weeks prior to your arrival at camp:**

A refund of only 50% may be granted for campers that are paid in full, but the refund will only be granted once the entire unit reservation is paid in full. If the entire unit cancels, you forfeit the \$350 per Unit deposit, plus 50 percent of the fees you would have owed for the number of spaces you reserved. We will refund the remaining balance of fees you paid. *Refunds may take up to 90 days to process.*

- **Cancellations within four weeks of your scheduled arrival at camp:**

No refunds are made unless the Scout in question finds himself in one of these circumstances: A) his family moves out of council. B) There is a death or serious illness in his immediate family requiring his attendance. C) He himself becomes ill and unable to attend camp. If a refund is granted, it will be 60 percent of the per-camper fee.

### Requesting a Refund:

All refund requests must be submitted in writing using the **Refund Request Form** before the end of your camp session. Up to two weeks prior to camp, forms may be sent to the Council office. Please list the specific reason each Scout was unable to attend. All refund requests will be addressed according to the refund policy.

### Refund Processing & Mailing:

**All refunds are mailed to the currently registered Unit Committee Chair.** The council is unable to refund individual families. Camper refunds will be OFFSET by any outstanding unit debts to the Council and will be issued in the form of a check and sent in care of the units Committee Chairman.

### Adult Fees and Meals:

For every eight Webelos Scouts OR every TEN Boy Scouts, one adult is admitted free of charge. Adults beyond this ratio pay a reduced camp fee for

the week or for meals at the rate indicated on the fee chart. The adult meal fee is fully refundable. It may be paid upon arrival at camp.

**Adults staying less than a full week have a \$45 per night fee, which includes meals and program.** Those guests visiting for the day may pay for individual meals (\$7.00 breakfast, \$8.00 lunch, \$10.00 dinner). If paying by individual meals please arrange payment with the camp Trading Post upon arrival at camp.

### Early Bird Discount:

Units that pay in full by **March 31<sup>st</sup>** enjoy a \$10 per boy discounted camp fee. This discount for youth only and must be paid in full by March 31<sup>st</sup>. Boys paid after March 31<sup>st</sup> pay the regular fee.

### Applying for Camperships:

Scouts in need may apply for financial assistance (partial fees are awarded) by submitting a **Campership Fund Application by March 31, 2017**. These limited camperships are funded by donations specifically to assist Scouts in need to attend camp and are limited to youth members of Ventura County Council and for Ventura County camps only. The form is available at the Scout Office and at [www.vccbsa.org](http://www.vccbsa.org).

### Provisional Campers Welcomed at Camp Three Falls:

Boy Scouts who cannot attend camp with their troop, or who wish to have a second week of camp, may attend camp by themselves as 'Provisional Scouts'. The camp will form up a temporary troop and provide adult leadership for the week OR combine them with an existing troop if there are fewer than 8 Scouts. Scouts enjoy all normal camp activities during their Provisional Week. **ALL WEEKS OF BOY SCOUT CAMP ARE OPEN TO PROVISIONAL SCOUTS.**

### Wilderness Site:

This campsite is for those Troops or Packs wanting to bring their own tents. **No Tents** will be provided. As a result, a unit can **save \$10** per boy on their camp fees. There is only one site available, first come first served. Please indicate this on your registration form.

## Frequently Asked Questions

### Can we reserve a certain campsite?

Please let us know your preference of sites and your camp director will do their best to meet your preference. It is not, however, possible to guarantee a site. Campsites are assigned based on order of reservation and other factors to best fit all campers in the camp. Final campsite assignments happen at camp.

### Can we share a campsite with another unit?

Yes, units can share a campsite. Please indicate on the reservation form the number of the other unit so we can match you up.

### Can we have guests visit us at camp?

Yes, daytime guests are welcome to visit camp. Please ask them to check in at the camp office and pay for any meals they will consume while visiting.

### Can siblings come to camp with their brother? What about other youth?

Camp is restricted to registered Scouts. National B.S.A. Camping Standards do not allow siblings or non-registered youth to stay in camp. They may visit for a day, but may not stay overnight.

### A boy from another unit wants to join our troop at camp. Can he?

Individual Scouts may join another unit for the camp session provided they make a separate reservation under their own unit number. Indicate the unit numbers on both reservations so we can match you up in the same campsite.

### A person in our unit has food allergies.

**Can the camp accommodate them?** The camp can make minor substitutions, but is often unable to completely re-work the menu for severe food allergies. In these cases it is best for individual Scouts and leaders to bring supplemental food items. **Please submit a Special Needs Form so the camp may anticipate your need.**

### A person in our unit is diabetic. Can the camp change the menu for them?

Generally, low-sugar substitutions for diabetic persons are available. **Please submit a Special Needs Form so the camp may anticipate your need.**

### We would like to arrive early. Can we? (Boy Scout camp only).

Boy Scout camps offer early arrival for units traveling long distances and for those

with religious conflicts. Please consult the Camp Leader Guides for additional information.

### We would like to arrive late. Can we? (Boy Scout camps only)

Yes, if you can arrive by 7am on Monday morning. Please indicate this on your reservation form. It is advisable to have Scouts eat breakfast on the way so they can move in and get to activities quickly.

**What should we bring to camp?** Please see the list in the Camp Leader Guides available online at [www.vccbsa.org](http://www.vccbsa.org).

### What are the sleeping accommodations at camp?

All resident campsites have 2-person canvas tents with wooden platform floors except Wilderness Sites that offer discounts. Adults and youth will be provided cots; you may want to bring a sleeping pad.

### Can adults bring cell phones?

Yes. Please use them away from Scouts to prevent homesickness issues. Not all phones will have cell service, most have spotty coverage at best. Verizon and AT&T have good coverage.

### What is the smoking policy at camp?

Smoking is not permitted in camp buildings, campsites or any place visible to youth. A designated smoking area is located in the camp parking lot.

### Can adults bring alcohol to camp?

No. Alcohol is not permitted at any time on any Scout property.

### Can we bring our own guns to use at the camp range?

No. National B.S.A. Camping Standards do not allow personal firearms of any kind at camp (including archery). Firearms are not allowed to be stored in vehicles on property.

### Is insurance required?

Yes. Each unit must have insurance. Please indicate your policy number on the reservation form. Those in units from the Ventura County Council are covered by the VCC policy.

### Can we drive gear into our campsite?

As a general rule, NO. For units with Special Needs please read below. Gear can be transported to troop sites by carts that the camp provides.

### What access is available for disabled persons?

Access is restricted to carts moving unit gear to most campsites. Please submit a Special Needs form to let your camp director know about access needs. There are several sites that will accommodate vehicle access. The Camp Director will work to best meet your needs.

### May I bring a personal vehicle to get around camp?

No. Only authorized camp vehicles may be used on the camp property.

### Is there a chance to meet with my Camp Director before camp?

Yes! A pre-camp leaders' meeting will take place on Saturday, **April 29, 2017** at the Ventura County Council Service Center located at 509 E. Daily Drive in Camarillo. Webelos Resident Camp leaders' session will be held at 10:00 am. Boy Scout Summer Camp leaders' session will be held at 1:00 pm.

### How do we get to camp?

Maps are printed in the Camp Leader Guides and also available on our website [www.vccbsa.org](http://www.vccbsa.org).

### Can we buy camp shirts before camp?

Yes! A pre-camp order form will be available online by March 2017. Merchandise will be pulled to fill your order and you may pick up and pay for your order at the Camp Trading Post upon arrival.

### Is there a guidebook available for camp details?

Yes. Camp Leader Guides are available online, and will be provided to all units who have signed up upon receiving your initial reservation and deposit, no later than January 2017.

### Can parents send letters to camp?

Yes, please! Scouts love getting mail. The address is printed in the Camp Leader Guides.

### I have a special question concerning camp. How do I contact them?

You may email your question to

[Peter.Nystrom@Scouting.org](mailto:Peter.Nystrom@Scouting.org)

Please include the dates you are attending camp.